



INSTITUTE OF MENTAL HEALTH & NEUROSCIENCES [IMHANS]

Autonomous Institution under the Govt. of Kerala
Govt. Medical College Campus, Kozhikode, Kerala State, India. PIN- 673 008
Telephone: 0495-2359352 Email: office@imhans.ac.in Website: www.imhans.ac.in

No. A4/898/2025/ITDP -TMHP /IMHANS

08/09/2025

To

The Manager(Advertisement)
The Mathrubhumi Daily
Wayanad

Sub: Publishing of Advertisement in the Mathrubhumi Daily-reg

Sir,

Kindly publish the advertisement about the tender, for hiring of vehicle at IMHANS ITDP TMHP Wayanad , in the Wayanad edition of the Mathrubhumi Daily.

The GST Number of IMHANS is 32AAAAI5660B1Z9

Yours faithfully,

Administrative Officer



Re- Tender Notice

Sealed Tenders are invited for the Hiring of vehicle at IMHANS ITDP TMHP Wayanad. The last date of submission of Tender is 20/09/2025 at 12 Noon. For more details, please visit www.imhans.ac.in.

Administrative Officer, IMHANS

Ramjith A.R
PEN No.104144
Under Secretary on deputation as
Administrative Officer
Institute of Mental Health &
Neurosciences
Kozhikode - 673008



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No. A4/898/2025/ITDP -TMHP /IMHANS

08/09/2025

Re- Tender for Hiring of vehicle

Ref: Tender for Hiring vehicle No. A4/898/2025/ITDP-
TMHP/IMHANS Dated 18/08/2025

Sealed tenders are invited from tours and travels for hiring of Vehicle in Institute of Mental Health & Neurosciences (IMHANS) ITDP Tribal Mental Health Project, Wayanad

1	Name of work	:	Hiring of vehicle (7 seat) on Monthly/ Daily basis for IMHANS ITDP Tribal Mental Health Project , Wayanad.
2	Earnest money deposit	:	Rs. 7,800 shall be remitted by way of crossed DD from a nationalized/ scheduled bank drawn in favor of Director, IMHANS, Kozhikode
3	Cost of Tender form	:	1770/-
4	Last date for submission of tender document	:	20.09.2025 (12 Noon)
5	Date of opening of tender	:	20.09.2025 (2 PM)
6	Period	:	1 Year

1. Tender documents can be available from IMHANS Office.
2. The competent authority of the IMHANS does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all of the tenders received without assigning any reason
3. Any tender in which any of the prescribed conditions are not fulfilled shall be summarily rejected
4. Canvassing whether directly or indirectly in connection with the tender is strictly prohibited as such tender submitted by the tenders who resort to canvassing will be liable to rejection.
5. The competent authority reserves to itself the right of accepting the sole or any part of the tender and tenderer is bound to perform the same at the rate quoted

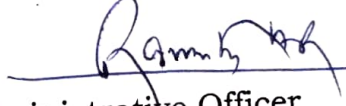
The tenders in sealed covers super scribed "Tender for hiring of Vehicle" should reach at Director, IMHANS on or before 20/09/2025 at 12.00 Noon. Any tender received after the due date and time will be rejected. For more details please contact the telephone number 0495-2359352.

Terms and Condition

1. The agency will provide car to IMHANS ITDP Tribal Mental Health Project Wayanad, hiring of which is legally permitted. The agency will observe all statutory rules and regulations in force from time to time
2. Agency shall make all necessary arrangements to ensure smooth and trouble free service to the IMHANS IMHANS ITDP Tribal Mental Health Project Wayanad without any duty failure. Such arrangement include you to regularly understand duties allotted to you /your Drivers and make necessary provisions for the vehicle, drivers, fuel etc.
3. If the agency fails to provide car for IMHANS IMHANS ITDP Tribal Mental Health Project Wayanad duty on any
4. day or part thereof, for any reason attributable to the agency, the monthly hire charges will be reduced proportionately. In case of late reporting of the Drivers, the same will be considered as duty failure and the agency shall be liable to pay IMHANS a penalty of Rs. 100/- for each hour delay.
5. The Car will carry up to 7 passengers and a reasonable quantity of baggage /materials and the vehicle should be registered after 2021.
6. All expenses in connection with running of the car including driver's salary and allowances cost of diesel and oil maintenance / repair charges, Govt. Dues, taxes, insurance etc will be borne by the agency
7. The agency / individual will keep the car covered under a comprehensive insurance policy against all risks. In the event of the agencies car meeting with a accident while on IMHANS ITDP Tribal Mental Health Project Wayanad duty, the agency will be fully responsible for all liabilities arising there from. The agency will discharge all such liabilities promptly and shall keep IMHANS indemnified against all costs arising therefore.
8. Wherever the car is under breakdown, servicing or repairs etc. The agency will provide alternative similar car duly approved by IMHANS ITDP Tribal Mental Health Project Wayanad for IMHANS ITDP Tribal Mental Health Project Wayanad duty at no extra cost.
9. The agency's Driver will maintain a logbook for the car in the form prescribed by us and get the same countersigned by IMHANS ITDP Tribal Mental Health Project Wayanad authorised personnel every morning and evening at the commencement and conclusion of duty. Copies of the logbook should be attached with the copies of his monthly bills.
10. The agency will indemnify and shall keep us indemnified against all acts of Omission or negligence, dishonesty or misconduct of his employees sent by him to IMHANS ITDP Tribal Mental Health Project Wayanad. IMHANS ITDP Tribal Mental Health Project Wayanad will not be responsible for death and / or injury due to accident or otherwise to your employees, arising while discharging IMHANS ITDP Tribal Mental Health Project Wayanad duties. We shall not be liable to pay any compensation or damages to any such employees or to third party.

The agency will indemnify IMHANS ITDP Tribal Mental Health Project Wayanad at all times against any claims made under the workmen's Compensation Act, 1923 as amended / modified from time, or in respect of any damages or compensation payable in consequence of any accident or injury sustained by any employee or other person whose entry in to IMHANS ITDP Tribal Mental Health Project Wayanad premises has been authorised by you.

11. In case of any unforeseen happenings and breakdown of the vehicle, contractor will inform the user and arrange prompt replacement of car
12. Smoking, Chewing of pans and alcoholic / narcotic habits of drivers are strictly prohibited while on duty as well as in our office campus.


Administrative Officer



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Under Secretary on deputation as
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